

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Chapter: Puc 300

These rules are published in loose leaf form in order that they may be amended as frequently as necessary. If you wish to receive updating supplement pages, you must fill out this form and return it as indicated below. In this way you will automatically be added to the agency's list of permanent subscribers for this set of rules.

Name_____

Street Address_____

P. O. Box_____

City/Town_____

State_____ Zip_____

Send this sheet to:

Paralegal, Legal Department
New Hampshire Public Utilities Commission
8 Old Suncook Road
Concord, NH 03301-7319

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

PART Puc 301 APPLICATION OF RULES

- Section Puc 301.01 Application of Rules
- Section Puc 301.02 Effect of Restructuring
- Section Puc 301.03 Notice of Intent to Produce Electricity

PART Puc 302 DEFINITIONS

- Section Puc 302.01 Commission
- Section Puc 302.02 Customer
- Section Puc 302.03 Form E-5
- Section Puc 302.04 Energy Conservation
- Section Puc 302.05 Electric Service
- Section Puc 302.06 Limited Electrical Energy Producer
- Section Puc 302.07 Major Utility
- Section Puc 302.08 Meter
- Section Puc 302.09 Utility

PART Puc 303 SERVICE PROVISIONS

- Section Puc 303.01 Filing of Tariffs
- Section Puc 303.02 Master Metering
- Section Puc 303.03 Meter Reading
- Section Puc 303.04 Change in Character of Service

PART Puc 304 QUALITY OF ELECTRIC SERVICE

- Section Puc 304.01 Frequency
- Section Puc 304.02 Voltage Variation
- Section Puc 304.03 Voltage Surveys and Records
- Section Puc 304.04 Interruptions of Service

PART Puc 305 METER ACCURACY AND TESTING

- Section Puc 305.01 Inspection of Meters
- Section Puc 305.02 Test and Calibration of Meters
- Section Puc 305.03 Test Schedules for Watt-hour Meters and Demand

Devices

- Section Puc 305.04 Request Tests and Reports and Records of Meter Tests
- Section Puc 305.05 Customer's Bill Adjustments
- Section Puc 305.06 Testing Facilities and Equipment, Watt-Hour Standards
- Section Puc 305.07 Testing Facilities and Equipment, Portable Indicating and Graphic Standards

PART Puc 306 EQUIPMENT AND FACILITIES

- Section Puc 306.01 Standard Practice in Construction and Maintenance
- Section Puc 306.02 Joint Pole Construction
- Section Puc 306.03 Electrical Interference
- Section Puc 306.04 Safety Instructions
- Section Puc 306.05 Resuscitation
- Section Puc 306.06 Accidents and Property Damage
- Section Puc 306.07 Commission Inspection
- Section Puc 306.08 Uniform Utility Damage Prevention Program

- i -

PART Puc 307 RECORDS AND REPORTS

- Section Puc 307.01 Station Records
- Section Puc 307.02 Preservation of Records
- Section Puc 307.03 Reports to Commission
- Section Puc 307.04 Uniform System of Accounts
- Section Puc 307.05 Short Term Debt
- Section Puc 307.06 Interconnection Agreements

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

PART Puc 308 FORMS REQUIRED BY ALL ELECTRIC UTILITIES

- Section Puc 308.01 E-1 Quarterly Report on Voltage Complaint Tests
- Section Puc 308.02 E-2 Monthly Report on Interruptions of
Service Over 5 Minutes Duration
- Section Puc 308.03 E-3 Annual Report of Electric Meter Tests
- Section Puc 308.04 E-3A Report on Selective Tests of Weighted Average
Accuracy on Self- Contained Single-Phase
Meters
- Section Puc 308.05 E-4 Monthly Report on Electric Meter Complaint Tests
- Section Puc 308.06 E-20-A Report of Changes in Fixed Capital
- Section Puc 308.07 E-22 - Report of Proposed Expenditures for Additions,
Extensions and Capital Improvements to Fixed Capital
- Section Puc 308.08 E-25 Report of Proposed Changes in Depreciation Rates
- Section Puc 308.09 F-1-A Quarterly Statement of Operations
- Section Puc 308.10 F-2 Disposition of Proceeds from Sale of Securities
- Section Puc 308.11 F-4 Authority to Issue Securities
- Section Puc 308.12 F-8 Monthly Income Statement and Energy Report and
Analysis of Electric Operating Revenues
- Section Puc 308.13 Form F-22 Information Sheet
- Section Puc 308.14 Annual Report, FERC Form No.1
- Section Puc 308.15 E-5 Accident Reports

PART Puc 309 FILING REQUIREMENTS FOR LONG RANGE PLANS FOR BULK POWER SUPPLY FACILITIES

- Section Puc 309.01 Filing Requirements for Bulk Power Supply Facilities
- Section Puc 309.02 Effect of Restructuring

PART Puc 310 RULES RELATIVE TO UTILITY ADVERTISING

- Section Puc 310.01 Definitions
- Section Puc 310.02 Recovery of Certain Expenses Prohibited
- Section Puc 310.03 Exempted Expenditures
- Section Puc 310.04 Prudence Review of Expenses
- Section Puc 310.05 Reports Required
- Section Puc 310.06 Accounting

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

CHAPTER Puc 300 RULES FOR ELECTRIC SERVICE

PART Puc 301 APPLICATION OF RULES

Puc 301.01 Application of Rules.

(a) These rules shall apply to any utility operating within the state of New Hampshire, except as provided in (b) below.

(b) An electrical energy producer shall be exempt from Puc 300, except as provided in (c) below, provided that:

(1) It qualifies as:

a. A limited electrical energy producer, as defined in Puc 302.05; or

b. A limited electrical energy producer, as defined in Puc 302.05, except that it has a power production capacity which, together with any other facility located at the same site, is greater than 5 megawatts but is not greater than 30 megawatts; and

(2) It does not sell power directly to the public.

(c) An electrical energy producer which is otherwise exempt from Puc 300 pursuant to (b) above, shall:

(1) Notify the commission in writing no fewer than 30 days in advance of any proposed change in its ownership; and

(2) Provide written affirmation, on or before the date of any transfer of ownership of the facility, that the new owner has met the procedures for obtaining status as, or by operation of law qualifies as, a qualifying facility pursuant to title 18, Code of Federal Regulations, part 292.

Source. #2011, eff 5-4-82; amd by #2031, eff 5-11-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 301.02 Effect of Restructuring. The commission shall consider requests for waivers of provisions of Puc 300 as necessary to implement the restructuring of the electric industry and to establish a competitive market for the sale of electricity, consistent with applicable legislative and judicial mandates.

Source. #6605, eff 10-21-97

Puc 301.03 Notice of Intent to Produce Electricity. Any facility located within New Hampshire proposing to generate electricity over 1 megawatt ultimately sold to the public shall notify the commission in writing of its intent to produce electrical energy at least 6 months prior to the date energy is first proposed to be produced.

Source. #6605, eff 10-21-97

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

PART Puc 302 DEFINITIONS

Puc 302.01 "Commission" means the New Hampshire public utilities commission.

Source. #2011, eff 5-4-82; amd by #2031, eff 5-11-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #5716, eff 10-7-93; ss by #5877, eff 8-9-94; ss by #6605, eff 10-21-97

Puc 302.02 "Customer" means any person, firm, corporation, cooperative marketing association, utility, governmental unit, or subdivision of a municipality or of the state or nation, supplied with electric service by any utility.

Source. #6605, eff 10-21-97 (from Puc 302.01)

Puc 302.03 "Form E-5" means electric form E-5.

Source. #6605, eff 10-21-97

Puc 302.04 "Energy conservation" means conservation activities that cost less to implement than the value of the resources saved.

Source. #6605, eff 10-21-97

Puc 302.05 "Electric service" means the furnishing of electricity to a customer in this state by a utility.

Source. #6605, eff 10-21-97 (from Puc 302.01)

Puc 302.06 "Limited electrical energy producer" means "limited electrical energy producer" as defined in RSA 362-A:1-a, which produces electrical energy not involving the use of nuclear or fossil fuels, except for the use of minimum amount of fossil fuel, which may be:

- (1) Used for ignition, start-up, testing, flame stabilization, and control uses; and/or
- (2) Required to alleviate or prevent unanticipated outages and public health emergencies.

Source. #6605, eff 10-21-97 (from Puc 302.01)

Puc 302.07 "Major utility" means a utility which had, in each of the last 3 consecutive years, sales or transmission service that exceeded any one or more of the following:

- (a) Total sales of 1,000,000 megawatt-hours;
- (b) Resale sales of 100 megawatt-hours;
- (c) Gross interchange, meaning both retail and wholesale sale of power, out of its system of 500 megawatt-hours; or
- (d) Wheeling of electric power, including deliveries and losses, of 500 megawatt-hours.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Source. #6605, eff 10-21-97

Puc 302.08 "Meter", without other qualification, means a device installed for the measurement of electrical quantities to be used as a basis for determining charges for electric service.

Source. #6605, eff 10-21-97 (from Puc 302.01)

Puc 302.09 "Utility" means any "public utility" as defined in RSA 362:2 as modified by RSA 374-F:7, owning, operating or managing any plant or equipment or any part of the same for the transmission or distribution of electricity ultimately sold to the public within New Hampshire except:

- (1) Municipal corporations operating within their corporate limits;
- (2) Municipal corporations, to the extent exempt pursuant to RSA 362:4-a;
- (3) Electric submetering in campgrounds, pursuant to RSA 363:3-a; or
- (4) Competitive energy suppliers which seek and obtain public utility status pursuant to RSA 374-F:7,I.

Source. #6605, eff 10-21-97 (from Puc 302.01)

PART Puc 303 SERVICE PROVISIONS

Puc 303.01 Filing of Tariffs. No utility shall provide electric service until it has published and filed a complete tariff with the commission in accordance with Puc 1600.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 303.02 Master Metering.

(a) "Control" means direct manipulation such as by a thermostat or by direct use, but does not include indirect manipulation such as activating water flow as in the case of hot water usage.

(b) "Dwelling unit" means a space occupied for a residence consisting of contiguous living, sleeping, kitchen and bathroom facilities.

(c) "New construction" means all multi-tenant buildings excluding motels, hotels, dormitories, and time sharing interests in condominiums as defined in RSA 356-B:3, as follows:

- (1) For which construction commenced after November 18, 1980;
- (2) Which are undergoing renovations after November 18, 1980, in which the cost of the renovations exceed 50 percent of the value of the building; or

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(3) Which are converted to electric service and/or electric water heating after November 18, 1980.

(d) No utility shall install or permit master metering of electric service in new construction pursuant to RSA 155-D and the New Hampshire Commercial and Industrial Energy Code, § 5.4.1.2.

(e) Electric service shall be considered master metered if:

(1) More than one dwelling unit in a building receives electric service through the master meter; and

(2) The occupant(s) of each unit receiving electric service through the master meter have control over any portion of the electric service for their unit.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6245, eff 5-14-96; ss by #6605, eff 10-21-97

Puc 303.03 Meter Reading.

(a) The customer shall be provided metering equipment for each service location which indicates the following:

(1) The number of kilowatt-hours (kWh) registered; and

(2) If applicable, the following:

a. Kilowatt (kW) demand;

b. Kilovolt amperes(kVa) demand; and

c. Kilovolt-ampere reactive (KVA_r) demand.

(b) A utility shall plainly mark on the face of all meters the meter constants, which show the watt-hours per revolution of the meter disk, applicable to that meter.

Source. #2011, eff 5-4-82; amd by #2173, eff 11-11-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss and moved by #6245, eff 5-14-96 (from Puc 303.05); ss by #6605, eff 10-21-97

Puc 303.04 Change in Character of Service.

(a) "Change in the character of service" means any change in voltage, location of facilities or direction of feed implemented by the utility which results in new equipment requirements for an affected customer.

(b) If a utility makes a change in the character of a customer's service for the convenience or benefit of the utility, the utility shall pay such part of the cost of changing the equipment of the customers affected as determined by agreement between the customer and the utility or, in the absence of such an agreement, by the commission.

(c) If called upon to determine the cost which the utility shall bear for a change in the character of service

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

for the benefit of the utility, the commission shall order payment by the utility to the customer of:

- (1) The cost of the customer's electrical utilization equipment from the point of delivery back to the source which is made obsolete by the change, less proper allowance for depreciation;
- (2) The cost of installing the new equipment and removing the old equipment, less the salvage value of such equipment which the customer elects to retain; and
- (3) The cost of making the necessary change in the customer's wiring.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; amd by #4341, eff 11-24-87; ss by #4999, eff 11-26-90; ss and moved by #6245, eff 5-14-96 (from Puc 303.07); ss by #6605, eff 10-21-97

PART Puc 304 QUALITY OF ELECTRIC SERVICE

Puc 304.01 Frequency. A utility shall provide alternating current distribution systems which shall have a design and operating frequency of 60 cycles per second under normal system conditions which shall vary only within a narrow range according to operations criteria established by the regional power pool, reliability council or other applicable entity governing electric transmission and distribution construction requirements including but not limited to operations criteria established by the New England Power Pool (NEPOOL) and/or the North American Electric Reliability Council (NERC).

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 304.02 Voltage Variation.

(a) "Y", as used in this section, means the 4 wire connection type used for a particular 3 phase electric system component.

(b) "Power factor" means "power factor" as defined in American National Standards Institute and Institute of Electrical and Electronic Engineers, standard 141-1993, section 8.5.1.

(c) Each utility furnishing electric service shall adopt a standard nominal voltage or voltages which are consistent with the design of the distribution system for its entire service area and for each of the districts or zones into which the distribution system or systems are divided.

(d) A utility shall maintain the voltage at the utility's service terminals, as installed for each customer, within the following limits:

- (1) For secondary voltages, as follows:

- a. Where nominal voltage is 120, between 110 and 125;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- b. Where nominal voltage is 120/240:
 - 1. Between a minimum of 110 and a maximum of 125 for the 120 volt nominal value; and
 - 2. Between a minimum of 220 and a maximum of 250 for the 240 volt nominal value;
- c. Where nominal voltage is 120/208Y:
 - 1. Between a minimum of 110 and a maximum of 125 for the 120 volt nominal value; and
 - 2. Between a minimum of 191 and a maximum of 217 for the 208 volt nominal value;
- d. Where nominal voltage is 240, between a minimum of 220 and a maximum of 250;
- e. Where nominal voltage is 277/480Y:
 - 1. Between a minimum of 254 and a maximum of 288 for the 277 volt nominal value; and
 - 2. Between a minimum of 440 and a maximum of 500 for the 480 volt nominal voltage;
- f. Where nominal voltage is 480, between a minimum of 440 and a maximum of 500; and
- g. Where nominal voltage is 600, between a minimum of 550 and a maximum of 625;

(2) As to the voltage requirements provided in (1) above:

- a. Acceptable single-phase 2-wire or 3-wire systems are described in (1) a. and b. above;
- b. Acceptable 3-phase systems are described in (1) c., d., e., f. and g. above;
- c. Single nominal system voltage values, as shown in (1) a., d., f. and g. above, designate systems on which single-phase equipment is ordinarily connected from phase to phase; and
- d. Double nominal system voltage values, as shown in (1) b., c., and e. above, designate systems on which single-phase equipment is ordinarily connected from phase to neutral; and

(3) Primary voltages shall be within plus or minus 10 percent of the nominal primary voltage.

(e) A utility may vary from the voltage requirements provided by this section in a special contract provided that:

- (1) The permissible variation in voltage for service shall be specifically mentioned in the contract; or
- (2) A statement shall be included in the contract to indicate that the contracting parties are in agreement concerning the allowable variation.

(f) A utility shall make voltage measurements for detecting variations at the utility's service terminals, or at the street lamp in the case of multiple street lighting.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(g) The utility shall maintain the power and frequency delivered at the customer's service entrance equipment, pursuant to Puc 304.01 and Puc 304.02(c), (d) and (e), if the utility furnishes the service entrance conductors and carries them in its fixed capital account.

(h) Voltage outside the limits specified in this section shall not be considered a violation of this rule when such variations:

- (1) Arise from the action of the elements;
- (2) Are infrequent fluctuations not exceeding 5 minutes duration;
- (3) Arise from operation of the affected customer's equipment at low power factor;
- (4) Arise from unbalanced operation of the affected customer's equipment; or
- (5) Arise from failure of, or maintenance on, equipment.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 304.03 Voltage Surveys and Records.

(a) Each utility shall maintain in continuous operation one recording volt meter in each area where the utility maintains a district or division office.

(b) For each of the volt meters described in (a) above, each utility shall, for voltage survey purposes and to assure compliance with the voltage requirements of Puc 300, make a voltage test in each of the areas which it serves:

- (1) Once during or near annual peak period for both winter and summer load periods; and
- (2) Once during or near the annual light load period.

(c) Each utility shall complete and retain a written record of each voltage test completed pursuant to (b) above.

(d) Each utility shall retain all volt meter records required pursuant (c) above for at least 2 years and shall make such records available for inspection by the commission or its representative.

(e) Each utility shall, pursuant to Puc 308.01, report voltage complaints to the commission on form E-1 once each quarter.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

New. #6605, eff 10-21-97

Puc 304.04 Interruptions of Service.

(a) Each utility shall use all reasonable means within industry practices to avoid interruptions to service, including:

- (1) Maintaining appropriate levels of maintenance;
- (2) Planning for unexpected events; and
- (3) Considering in decisions affecting potential interruptions to service:
 - a. Potential safety, cost and delay issues; and
 - b. The manner to best accommodate the public.

(b) Should an interruption to service occur, the utility shall restore service within the shortest time reasonable and consistent with safety.

(c) Each utility shall maintain a record, as required in (d) below, when an interruption to service of over 5 minutes duration occurs affecting:

- (1) An entire substation;
- (2) The entire distribution system of a single community; or
- (3) The entire distribution circuit of a substation.

(d) When an interruption to service occurs as described in (c) above, a utility shall:

- (1) Keep a record of the circumstances of the interruption; and
- (2) Report the interruption to the commission on form E-2, pursuant to Puc 308.02.

(e) When service is interrupted to perform work on lines or equipment, the utility shall conduct such work at a time causing minimum inconvenience to customers consistent with the circumstances.

(f) A utility shall, if practicable, notify in advance customers that might be seriously affected by interruptions to service.

(g) A utility shall provide actual notice of a planned service interruption to any customer of which it has actual notice whose service shall be interrupted who would encounter a potentially life-threatening situation as a result of a service interruption of the type planned.

(h) A potentially life-threatening situation, for purposes of (g) above, shall include:

- (1) A customer who relies upon life support equipment; or

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(2) Any other potentially life-threatening medical situation brought to the attention of the utility.

(i) The utility may require the customer to document the serious medical condition which necessitates notification pursuant to (g) above.

(j) A utility may interrupt or curtail electric service and/or vary the characteristics thereof under the following circumstances:

(1) When necessary to prevent injury to persons or property; or

(2) When required by conditions occurring in the interconnected generation-transmission system of which its facilities are a part, to effect temporary load reduction for the common good.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

PART Puc 305 METER ACCURACY AND TESTING

Puc 305.01 Inspection of Meters.

(a) A utility shall inspect all meters for correctness of register ratio and register constant before installing the meter on a customer's premises.

(b) Before returning a meter to service which has been removed from service for any reason, a utility shall:

(1) Inspect the meter for correctness of register ratio and register constant;

(2) Repair or replace all worn or damaged parts; and

(3) If necessary, recalibrate the meter to measure accurately.

(c) A utility shall inspect all watt-hour meters and demand devices for correctness of operation when installed, including an electrical test of all instrument transformer connections, and shall correct or repair such meters and devices as necessary.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 305.02 Test and Calibration of Meters.

(a) A utility shall test all watt-hour meters at loads and adjust to tolerances as follows:

(1) At 100% rated test current and rated voltage and at a power factor equal to 1.0, the meter shall

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

register within a plus or minus 1%;

(2) At 10% rated test current and rated voltage and at a power factor equal to 1.0, the meter shall register within a plus or minus 1%; and

(3) At 100% rated test current and rated voltage and at a power factor equal to 0.5, the meter shall register within a plus or minus 2%; and

(4) All meters shall be tested for deviation from a proper working range, which is sometimes called "creep", at no load and rated voltage.

(b) A utility shall test and adjust all indicating and recording demand devices as follows:

(1) The utility shall verify that any demand device shall reset properly to zero when placed in service or allowed to remain in service without adjustment;

(2) The utility shall, in order to determine the accuracy of each demand device, conduct an up-scale test, meaning a test on the upper end or at the higher values of the scale of the meter, as follows:

a. According to the meter manufacturer's specifications; or

b. If the manufacturer does not provide specifications as to conducting an up-scale test, at a point approximately 2/3 scale;

(3) In the case of graphic meters, the check point for the up-scale test shall be at or near the point of customer's maximum demand; and

(4) A utility shall not place in service or allow to remain in service after inspection any demand device which has an error in indication of more than 2% plus or minus in full scale registration without adjustment.

(c) A utility shall test all motors used to maintain a timing cycle to insure they are running at the proper speed, where such timing cycle directly affects meter registration.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 305.03 Test Schedules for Watt-hour Meters and Demand Devices.

(a) A utility may accept as a first test and record as a test a manufacturer's test on new meters if the meter is certified by the manufacturer as built to "ANSI C 12.10 of the American National Standard Code for Electricity Metering".

(b) A utility shall test and calibrate all new meters not certified by the manufacturer as provided in (a) above and all demand devices before placing any such meter into service. These tests shall not be reported to the commission, nor be considered as periodic tests of meters in service.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(c) A utility shall each year test and, as necessary, repair and recalibrate or retire all watt-hour meters and demand devices in service on a test schedule as follows:

- (1) All self-contained single-phase watt-hour meters:
 - a. On a periodic basis resulting in each meter being tested at least once every 12 years; or
 - b. By each year selecting, testing and, as necessary, retiring meters under a plan as follows:
 1. A sample test group, selected at random and representing a cross-section of the utility's meters, comprised of at least 1% of meters in use but not fewer than 500 meters; and
 2. An additional number of meters, determined pursuant to (d) below, selected from those meters which appear to be most adversely affecting meter accuracy;
- (2) Self-contained polyphase meters, each meter no less than once every 12 years;
- (3) Single-phase transformer-rated meters, each meter no less than once every 8 years;
- (4) Polyphase transformer-rated meters, each meter no less than once every 4 years; and
- (5) All graphic-type meters, each meter no less than once every year.

(d) Each utility which tests self-contained single-phase watt-hour meters pursuant to (c)(1)b above, shall test and repair and recalibrate or retire each year a minimum number of meters, pursuant to (c)(1)b,2 above, in addition to sample meter tests required to be conducted pursuant to (c)(1)b,1 above, according to the formula as follows:

- (1) The utility shall create a test curve ratio in which:
 - a. "X" represents the percentage of meters in the cumulative sample test group which tested outside of the weighted accuracy limits of between 98% and 102%; and
 - b. "R" represents the total number of additional meters which it shall test and repair and recalibrate or retire; and
- (2) Each utility shall determine "R", the number of additional meters which it shall test pursuant to this paragraph, as follows:
 - a. When "X" is between 0% and 3%, by multiplying 12.5 by "X" divided by 3, squared, as in the formula below:

$$R = 12.5 (X/3)^2$$

- b. When "X" is between 3% and 6%, by subtracting from 25, 12.5 multiplied by 2 minus "X", divided by 3, squared, as in the formula below:

$$R = 25 - 12.5(2 - X/3)^2; \text{ and}$$

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

c. When "X" is greater than 6%, R shall equal 25.

(e) A utility shall include in the cumulative sample required by (c)(1)b,1 above:

(1) The sample test group of the current year; and

(2) To the extent available, the sample test groups of the immediately proceeding 4 years.

(f) In determining the minimum number of additional meters which it shall be required to test pursuant to (c) above, a utility shall not include any meter returned to the shop for maintenance.

(g) A graphic contained in Appendix A shall illustrate the formula set forth in (c) above.

(h) A utility shall notify the commission in writing before changing any meter testing schedule which the utility has adopted pursuant to this section.

(i) A utility shall test and recalibrate as necessary all polyphase meters removed from service before returning the meter to service.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 305.04 Request Tests and Reports and Records of Meter Tests.

(a) When a customer requests that a utility test the customer's meter, the utility shall test the accuracy of the customer's meter within 15 days from the time this request is made.

(b) A utility may require the deposit of a fee of not more than \$20.00 for such a test.

(c) A utility shall conduct any test on a meter requested by the customer with the meter in its service location.

(d) If, on testing, as described in (a) above, the meter is found to be in error by more than 3%, the utility shall promptly refund to the customer the deposit.

(e) If the meter, upon testing as described in (a) above, is not found to be in error by as much as 3%, the utility may retain the amount deposited for the test.

(f) A utility shall allow a customer to be present or to be represented by an agent who the utility shall permit to be present when the utility conducts the test on that customer's meter.

(g) If a customer requests a report on a meter test on the customer's meter, the utility shall provide such a report to the customer within 15 days.

(h) In the report required by (g) above, the utility shall provide:

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- (1) The name of the customer requesting the test;
- (2) The date of the request;
- (3) The location;
- (4) The type, make, size, and the serial number of the meter;
- (5) The date tested; and
- (6) The result of the test.

(i) When a utility has received a request for a meter test, the utility shall not remove, interfere with or adjust the meter to be tested unless it has first obtained:

- (1) The written consent of the customer; or
- (2) A waiver from the commission pursuant to Puc 201.05.

(j) When a customer requests that the commission verify the accuracy of the customer's meter, the commission shall, by a representative, monitor the conducting of a meter test conducted by the utility.

(k) Each utility shall submit to the commission reports of periodic and sample tests of meters on form E-3 and form E-3A once a year pursuant to Puc 308.03 and Puc 308.04.

(l) Each utility shall submit to the commission reports of customer requests for meter tests on form E-4 once a month pursuant to Puc 308.05.

(m) A utility shall retain in its files a complete record of the last test made on each meter.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 305.05 Customer's Bill Adjustments.

(a) In meter tests made by the utility or monitored by the commission pursuant to Puc 305.04, the utility and the commission shall judge the correctness of registration of the meter and its performance in service by its average error.

(b) A utility and the commission shall determine average error for purposes of meter tests as follows:

- (1) If the meter is used to measure a load which is constant, such as a street lighting load or a display sign load, the meter shall be tested at the constant load;
- (2) The error of a meter used to measure a constant load shall be accepted as the average meter error;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(3) If the meter is used on a varying load, the average error shall be:

- a. The weighted average of its error at light load with a weighting of 1.0; and
- b. The weighted average of its error at heavy load with a weighting of 4.0; and

(4) Any adjustment of charges which is made in accordance with this section shall be based on the average error as determined by this paragraph.

(c) Wherever, as the result of a test made by the utility, a watt-hour meter is found to register in excess of 3 percent of the correct amount, the company shall, except to the extent provided in (d) below, refund to the customer an amount equal to the charge for the excess kilowatt-hours billed for a period:

- (1) Equal to 1/2 the time elapsed since the last test; or
- (2) If the time when the error first developed or occurred can be definitely fixed, from that point.

(d) The calculation for a bill adjustment in (c) above shall not consider any period during which the customer did not receive service at that location.

(e) Whenever, as the result of a test made by the utility, a watt-hour meter is found to have a negative average error in excess of 3%, the company may make a charge to the customer for the unbilled kilowatt-hours supplied for the shorter of the following periods:

- (1) The previous 6 months; or
- (2) The period since the last test.

(f) If a meter is found which is either not registering or partially registering the electricity delivered to the customer, the utility shall base the bill for the period of non-registration or partial registration upon:

- (1) Information recorded by a meter properly registering usage at that location prior or subsequent to the period of non-registration or partial registration; and
- (2) Any other pertinent information supplied by the customer or known to the utility.

(g) The utility shall not charge the difference between the billed and estimated amounts for a period greater than 6 months before the non-registration or partial registration, described in (e) above, was discovered unless the customer was purposely diverting electricity.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 305.06 Testing Facilities and Equipment, Watt-Hour Standards.

(a) Every major utility shall have available one or more reference standards for the sole purpose of checking

working standards.

(b) Each major utility shall assure that all reference standards shall be certified at least once each year in a laboratory meeting specifications recommended by the meter manufacturer.

(c) Each utility shall assure that each working standard which it maintains shall be accompanied by a calibration card noting the corrections at various working loads.

(d) Each utility shall keep on file in its office for 2 years any calibration cards which have been superseded.

(e) Each utility shall maintain an adequate number of working standards for testing customers' meters.

(f) Each utility shall compare its working standards for testing customer's meters to reference standards at least once every 3 months.

(g) If comparisons with the reference standards required by this section show the working standard to be in error by one percent or over, the utility shall return the working standard to a standardizing laboratory for recalibration.

(h) In case a utility does not maintain a reference watt-hour standard, the utility shall have its working standards checked and recalibrated every 3 months in a standardizing laboratory meeting specifications recommended by the meter manufacturer.

(i) A utility may certify its watt-hour standards in an independent standardizing laboratory or a laboratory which it maintains provided that the commission accepts the instruments and methods.

Source. #6605, eff 10-21-97

Puc 305.07 Testing Facilities and Equipment, Portable Indicating and Graphic Standards.

(a) Every major utility shall have available reference indicating electrical instruments of suitable range for checking working instruments.

(b) Each utility shall check reference indicating instruments required by (a) above at least once each year in a standardizing laboratory approved by the commission.

(c) Each utility shall not use the reference indicating instruments required by (a) above in the field as working instruments.

(d) Each utility shall assure that calibration cards accompany each instrument required by (a) above which note the corrections to be applied at the various parts of the working scale.

(e) Each utility shall have available sufficient working equipment for:

- (1) Testing its switchboard instruments;
- (2) Recording and indicating customer's voltage; and
- (3) For testing any other electrical quantities which may be necessary.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(f) Each utility shall check the working instruments required by (e) with the reference instruments at least once each year.

(g) If reference instruments are not available within the utility, the utility shall assure that field instruments shall be checked in a standardizing laboratory meeting specifications recommended by the meter manufacturer.

(h) A utility may certify its indicating standards in a standardizing laboratory which it maintains provided that the instruments and methods meet specifications recommended by the meter manufacturer.

(i) Pursuant to RSA 365:6, each utility shall, upon request, provide the commission access to its meter testing facilities and any and all meter test results.

Source. #6605, eff 10-21-97

PART Puc 306 EQUIPMENT AND FACILITIES

Puc 306.01 Standard Practice in Construction and Maintenance.

(a) Each utility shall construct, install, operate and maintain its plant, structures and equipment and lines, as follows:

- (1) In accordance with standard utility practice;
- (2) After weighing all factors, including potential delay, cost and safety issues, in such a manner to best accommodate the public; and
- (3) To prevent interference with other underground and above ground facilities, including facilities furnishing communications, gas, water, sewer or steam service.

(b) For purposes of this section, standard utility practice means in accordance with the standards established by:

- (1) The National Electrical Safety Code; and
- (2) When applicable, the National Electrical Code.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 306.02 Joint Pole Construction. All installations making use of poles either for single or joint occupancy shall conform to standard utility practice, as provided in Puc 306.01 above.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

New. #6605, eff 10-21-97

Puc 306.03 Electrical Interference.

(a) Each utility shall make a full and prompt investigation of complaints made by the utility's customers or by the general public involving electrical interference with reception by communications equipment in the proximity of the utility's transmission and service areas, including but not limited to interference with television and radio reception.

(b) Each utility shall maintain a record of complaints which it receives pursuant to (a) above.

(c) Each utility shall report to the commission all complaints, as described in (a) above, that it receives that are not resolved to the satisfaction of the complaining party within 30 days of receipt or notification of the complaint.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 306.04 Safety Instructions.

(a) Each utility, in the operation, construction or maintenance of its plant and facilities, shall:

(1) Develop and implement a safety and health program to ensure that its employees have been:

- a. Properly informed of safety practices and procedures; and
- b. Protected from hazards associated with the work environment;

(2) Adopt comprehensive written instructions for the safety of its employees; and

(3) Make available copy of the written instructions required by (2) above to each of its employees before assignment to duty in any assignment which requires the handling of live electrical equipment:

- a. In generating stations;
- b. In substations; or
- c. On overhead or underground lines.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 306.05 Resuscitation.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(a) Each utility periodically shall instruct its employees engaged in electrical work in safety procedures for resuscitation from electric shock.

(b) Each utility shall adopt written safety procedures for resuscitation from electric shock.

(c) Each utility shall make available copies of the written safety procedures required by this section to each employee who works on live electric conductors or energized equipment.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 306.06 Accidents and Property Damage.

(a) Each utility shall notify the commission immediately by telephone, pursuant to (b) below, when it becomes aware that a significant accident has occurred in connection with its property, facilities or service in which:

- (1) A fatality has occurred;
- (2) An electrical contact has occurred in which a human has received a shock, flash injury or other injury resulting from contact with the utility's facilities; or
- (3) Damage to the utility's facilities has occurred which interrupts service of an electrical substation for more than 5 minutes.

(b) When an accident occurs as described in (a) above, the utility shall notify the commission as follows:

- (1) Attempt to contact the first commission representative listed on the Protocol Roster, described in (c) below, either at the commission telephone number during regular commission hours or at their after-hours number outside of regular commission hours;
- (2) Except as provided in (5) below, proceed sequentially through the roster attempting to contact a commission representative as described in (1) above;
- (3) Except as provided in (5) below, notify the commission as follows:

a. Call the commission general telephone listing, provided in the Protocol Roster, and leave a voice mail message:

1. Identifying the utility and the name and return telephone number of the individual attempting to report; and
2. Stating that an accident requiring notification has occurred and will be reported when the commission next opens; and

b. As soon as possible during regular commission hours, contact the first person listed on the

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Protocol Roster, described in (c)(1) below, and proceed sequentially through the roster;

(4) When the utility is first able to speak to a commission representative listed on the Protocol Roster as required by this section, the utility shall notify the representative of the following:

- a. The name of the utility;
- b. The name of the person making the report and the telephone number at which they can be called back;
- c. A brief description of the accident or event and location;
- d. A description of any known fatalities, personal injuries and damages;
- e. Any other known information relevant to the cause of the accident and the extent of the damages; and
- f. The time at which:
 1. The accident or event occurred; and
 2. The utility was first notified of the accident or event;

(5) A utility shall not be required to conduct any further notification action required pursuant to (1), (2) and (3) above once a utility representative:

- a. Speaks to a commission representative listed on the Protocol Roster; and
- b. Communicates to the commission representative the information required by (4) above; and

(6) If the utility calls the commission during regular commission hours and a person listed on the Protocol Roster is not available, the utility shall:

- a. Call the work number of the commission chief engineer as listed on the Protocol Roster; and
- b. Leave a voice mail message relaying the information described in (b)(4) above.

(c) The commission shall issue a Protocol Roster which shall:

- (1) List commission representatives together with their after work-hours telephone contact numbers;
- (2) List the general commission telephone number;
- (3) Be updated by the commission when any change occurs; and
- (4) Be provided by the commission to any utility requesting notification thereof, when the roster is developed and when any changes occur.

(d) Each utility shall notify the commission by telephone, as provided in (f) and (g) below, when it becomes

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

aware that an accident, as described in (e) below, has occurred in connection with its property, facilities or service.

(e) For purposes of (d) above, an accident means an accident which:

- (1) Involves power line clearances;
- (2) Involves aircraft, trains or boats;
- (3) Results in closure of a state highway;
- (4) Is likely to be, or has been, reported on network television;
- (5) Involves an electrical contact in which a piece of equipment has been damaged; or
- (6) Involves consequences of a magnitude or severity comparable to those described in (1) through (5) above.

(f) Each utility shall report an accident pursuant to (d) above, providing the information required by (b)(3) above, by telephone to a commission representative, starting from the beginning of the Protocol Roster described in (c)(1) above and proceeding sequentially through the roster, or if a Protocol Roster contact is not available, according to the procedure described in (b)(6) above, until a commission representative is notified or a voice mail message is left according to (b)(6) above.

(g) Each utility shall report an accident pursuant to (d) above to the commission during regular commission hours:

- a. On the day of the accident or event, if possible; or
- b. During the next business day.

(h) Each utility shall report in writing any accident or event requiring notification pursuant to (a) or (d) above, by completing and submitting to the commission:

- (1) Form E-5, within 10 business days of notification of the accident or event; and
- (2) A detailed written report, referencing the original E-5 report number, containing any applicable supportive documentation not provided in the original E-5 report, within 60 days of notification of the accident or event.

(i) Each utility shall report, pursuant to (j) below, to the commission any accident of which it is aware which occurs in connection with any of its poles or anchors located within the public right-of-way, except any accident which the utility has reported pursuant to (h) above.

(j) Each utility shall provide the commission, pursuant to (i) above, within 10 business days following the conclusion of each calendar quarter on form E-5, together with all applicable supportive documentation, a report of the accident.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97,

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 306.07 Commission Inspection.

The commission shall, from time to time, inspect the works and system of each utility and the manner in which each utility has conformed and presently conforms to commission rules.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 306.08 Uniform Utility Damage Prevention Program. All utilities shall comply with Puc 800, the underground utility damage prevention program rules.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

PART Puc 307 RECORDS AND REPORTS

Puc 307.01 Station Records.

(a) Each utility shall keep records of the operation of its generating units and feeders sufficient to show the characteristics and the performance of each.

(b) Unless sufficient information is furnished by the utility supplying the energy, each utility purchasing electric energy shall maintain adequate instruments and meters to obtain complete information as to each purchase.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 307.02 Preservation of Records.

(a) Each utility shall preserve all records pursuant to the requirements set forth in the "Uniform System of Accounts Prescribed for Public Utilities and Licensees Subject to Provisions of the Federal Power Act", as referred to in Puc 307.04.

(b) If the "Uniform System of Accounts Prescribed for Public Utilities and Licensees Subject to Provisions of the Federal Power Act" does not specify a requirement for preservation of a record required to be kept pursuant to Puc 300, the utility shall preserve any such record for a period of not less than 2 years.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(1) A utility shall:

- a. Keep or make available such records within New Hampshire at the office or offices of the utility; and
- b. Provide access to such records to the commission or its representative at all reasonable hours for examination.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 307.03 Reports to Commission. Each utility shall file periodic reports with the commission as required by Puc 308 on the forms described in Puc 308, which shall be furnished by the commission.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 307.04 Uniform System of Accounts.

Each utility shall maintain and preserve its accounts and records in conformity with the "Uniform System of Accounts Prescribed for Public Utilities and Licensees Subject to Provisions of the Federal Power Act" issued by the United States Federal Energy Regulatory Commission, Department of Energy.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

REVISION NOTE:

Pursuant to RSA 374:8, II and RSA 541-A:21, I(q), as amended effective 7-23-94 by 1994, 193:3 and 193:4, the uniform system of accounts (USOA) for regulated utilities as referenced in Puc 307.04 is exempt from the rulemaking requirements of RSA 541-A. The text of the USOA is not included in Puc 307.04 above because the publication requirement for rules in RSA 541-A:15, I does not apply.

By Order No. 21,310 dated August 8, 1994, the New Hampshire Public Utilities Commission (Commission) ordered, because of 1994, 193, that the USOAs, including the USOA for electric utilities, "shall remain in effect until such time as the Commission shall prescribe, amend, rescind or otherwise affect the USOAs currently prescribed for regulated utilities".

The Commission must still file in the Office of Legislative Services a copy of all USOA rules adopted, amended or repealed under RSA 374:8. The text of the USOA for electric utilities subject to Order No. 21,310

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

was last filed in Document #6621.

A copy of the USOA as referenced in Puc 307.04 may be obtained at the New Hampshire Public Utilities Commission, 8 Old Suncook Road, Concord, New Hampshire 03301.

Puc 307.05 Short Term Debt. No utility shall issue or renew any notes, bonds or other evidences of indebtedness payable less than 12 months after the date thereof if such short term debt exceeds 10% of the utilities net fixed plant without prior commission approval pursuant to Puc 201.05.

Source. #6605, eff 10-21-97 (formerly Puc 312)

Puc 307.06 Interconnection Agreements.

(a) Each utility shall file with the commission a copy of each interconnection agreement entered into by the utility and any limited electrical energy producer or other customer that generates electricity which could affect the utility's system.

(b) "Interconnection agreement" means an agreement that sets forth the contractual terms necessary for a limited electrical energy producer or other customer that generates electricity to connect to the utility's system.

Source. #6605, eff 10-21-97

PART Puc 308 FORMS REQUIRED BY ALL UTILITIES

Puc 308.01 E-1 Quarterly Report on Voltage Complaint Tests.

(a) Each utility shall file a quarterly report on voltage complaints on form E-1.

(b) Form E-1 shall include:

- (1) The name of each complainant;
- (2) Location, nominal voltage, and length of test;
- (3) Minutes below or above nominal voltage;
- (4) The voltage recorded; and
- (5) The present regulation in percent.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.02 E-2 Monthly Report on Interruptions of Service Over 5 Minutes Duration.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(a) Each utility shall file with the commission a report on form E-2 each month on service interruptions of more than 5 minutes duration, if any occur.

(b) Form E-2 shall include:

- (1) The name of the utility;
- (2) The month of the report;
- (3) The date and time of interruption;
- (4) The location of the interruption;
- (5) The number of customers affected;
- (6) The cause of interruption; and
- (7) The operating division of the company affected.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.03 E-3 Annual Report of Electric Meter Tests.

(a) Each utility shall file annually with the commission on form E-3 a report of electric meter tests.

(b) Form E-3 shall include:

- (1) The number of meters tested at a light load;
- (2) Number of meters tested at a heavy load;
- (3) Weighted average accuracies of meters tested; and
- (4) Totals for the period.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.04 E-3A Report on Selective Tests of Weighted Average Accuracy on Self-Contained Single-Phase Meters.

(a) Each utility shall file form E-3A annually with the commission to report the weighted average accuracy

on selective meter tests on self-contained single-phase meters.

(b) A utility shall file on form E-3A:

- (1) Meter accuracies on a yearly and cumulative basis; and
- (2) Test totals for all meters tested.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.05 E-4 Monthly Report on Electric Meter Complaint Tests.

(a) Each utility shall file each month with the commission a report on form E-4 on electric meter complaint tests.

(b) A utility shall include on form E-4:

- (1) The customer's name and address;
- (2) Meter manufacturer number, manufacturer number, utility company number, type meter, meter size in KVA;
- (3) Percent of registration fast or slow; and
- (4) Bill adjustment.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.06 E-20-A Report of Changes in Fixed Capital.

(a) Each utility shall file form E-20-A annually with the commission within 4 months of the close of its fiscal year giving notice of any change in fixed capital.

(b) Utilities shall include on form E-20-A the following:

- (1) The company account number;
- (2) District;
- (3) Unit description by municipality;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- (4) Quantity and costs to additions;
- (5) Quantity and costs to retirements;
- (6) A summary of changes in fixed capital by account broken down by:
 - a. Additions;
 - b. Retirements; and
 - c. Adjustments;
- (7) A summary of changes in fixed capital by municipality broken down by:
 - a. Additions;
 - b. Retirements; and
 - c. Adjustments;
- (8) Detail schedules by municipality broken down by quality and cost for additions and retirements; and
- (9) Detail schedules by municipality by account for completed construction not yet classified broken down by:
 - a. Quantity;
 - b. Cost for additions;
 - c. Cost for retirements;
 - d. Cost for adjustments; and
 - e. Net cost.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.07 E-22 - Report of Proposed Expenditures for Additions, Extensions and Capital Improvements to Fixed Capital.

(a) The purpose of reporting under this section is to provide a vehicle by which the commission, pursuant to RSA 374:5, obtains information on proposed utility expenditures

(b) Investigation of or comment on a construction budget or E-22 by the commission or failure of the staff

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

to identify prudence review issues as described in (b) below, shall not constitute a final prudence review and the commission is not precluded from analyzing the merit of any expenditure in a future rate case.

(c) Each utility shall report to the commission when the probable cost of any addition, extension or capital improvement to its utility plant will exceed the reportable amounts shown in Table 3.8.1 below:

Table 3.8.1 Reportable Amounts by Utility Plant Range

UTILITY PLANT RANGE		REPORTABLE AMOUNT
\$ 400,000	and under	\$ 5,000
400,001	to \$ 1,000,000	10,000
1,000,001	to 2,000,000	15,000
2,000,001	to 3,000,000	22,500
3,000,001	to 50,000,000	30,000
50,000,001	to 100,000,000	50,000
100,000,001	and over	100,000

(d) The reportable amount shall be based on the gross fixed capital, as of December 31st of the calendar year immediately preceding.

(e) The reporting limits shall apply to total project capital cost including contributions in aid of construction.

(f) For purposes of (c) above, reporting to the commission shall consist of:

- (1) A completed E-22 form; or
- (2) With written approval of the commission, a construction budget.

(g) The commission shall accept a construction budget in place of individual E-22 forms if the proposed budget:

- (1) Highlights all projects above the utility's reporting limit;
- (2) Contains a level of detail sufficient to allow the commission to assess and understand all costs involved with the proposed project; and
- (3) Covers a period of no longer than one year.

(h) A utility shall file an original and duplicate copy with the commission engineering department as follows:

- (1) An individual E-22 form no fewer than 30 days before starting actual construction or expenditure of funds; or
- (2) A construction budget no fewer than 60 days before starting actual construction or expenditure of funds.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(i) A utility may provide an additional copy of its filing and request that it be date-stamped and returned by the commission to confirm filing.

(j) If the cost of a project is anticipated to fall below the applicable reporting limit but later exceeds it, the utility shall immediately file an E-22 form at whatever time or phase of the project it becomes apparent the limit will be exceeded. This requirement shall include projects listed in a construction budget but not highlighted in accordance with (h)(1) above.

(k) If a project not included in an approved construction budget arises which will exceed a utility's reporting limit, the utility shall file an E-22 form.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.08 E-25 Report of Proposed Changes in Depreciation Rates.

(a) Each utility shall file Form E-25 when it proposes any change in depreciation rates.

(b) Form E-25 shall include:

- (1) Name of the company;
- (2) Date;
- (3) Account number and title;
- (4) Estimated life, both present and proposed, in years;
- (5) Net salvage, both present and proposed, by percentage;
- (6) Depreciation rate, both present and proposed, by percentage;
- (7) Net annual change in dollars; and
- (8) Justification and supportive documentation.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.09 F-1-A Quarterly Statement of Operations.

(a) Any utility which does not file a statement of operations with the commission on a monthly basis shall file form F-1-A on a quarterly basis.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(b) Utilities shall include in form F-1-A:

- (1) A statement of operation taking operating revenues, subtracting all expenses leaving the net income;
- (2) A reconciliation of retained earnings composed of balance at the beginning period and balance at end of period; and
- (3) A balance sheet listing the assets and liabilities with a final result of total capital and liabilities.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.10 F-2 Disposition of Proceeds from Sale of Securities.

(a) Any utility which has securities outstanding shall semiannually file form F-2 with the commission.

(b) Utilities shall include on Form F-2 a detailed account showing:

- (1) The sale of securities and the disposition of the proceeds, if any;
- (2) The period encompassed by the report;
- (3) The docket case and order number authorizing the sale; and
- (4) A detail of receipts for securities sold during this period which shall include the following:
 - a. Date;
 - b. Name of purchaser;
 - c. Par value amount;
 - d. Discount or premium percentage;
 - e. Proceeds amount;
 - f. Balance of proceeds undisposed at the beginning of the period covered;
 - g. Total proceeds to account for;
 - h. Details of expenditures; and
 - i. The certification statement described in (c) below.

(c) Utilities shall include on form F-2 a statement executed by an authorized official of the utility which

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

provides as follows:

"None of the proceeds have been applied to purposes not properly chargeable to the property accounts, nor to any purpose not authorized in said order. The statements and contents of the foregoing are accurate and true, to the best of my knowledge, information and belief."

(d) The certification statement contained in (c) above shall be:

- (1) Signed and sworn to under oath by the utility by its president or other chief officer or treasurer or other officer in charge of accounts;
- (2) Notarized by a notary official in conformance with New Hampshire law; and
- (3) Dated.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-97, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.11 F-4 Authority to Issue Securities.

(a) Each utility shall file form F-4 with the commission when it seeks authority to issue securities.

(b) Each utility shall include on form F-4 the following:

(1) A petition which shall include:

- a. A caption;
- b. Description of authorized and outstanding long term debt and capital stock;
- c. Amount of short term notes outstanding;
- d. Description of new securities;
- e. Description of what the proceeds will be used for;
- f. List of exhibits attached;
- g. Certification statement as contained in (d) below; and
- h. Petitioner's prayer asking for the relief requested;

(2) An application for leave to issue securities pursuant to RSA 369:3 including a statement in reasonable detail of the purpose of the security, any proposed additions, construction or working capital requirements together with, if applicable, any proposed construction budget;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- (3) "Estimated Cost of Financing" showing entries for all items which contribute to the estimated cost of financing including, but not limited to, legal costs, printing, documentary tax, trustee services, financial services;
 - (4) "Balance Sheet" showing the current balance sheet adjusted for financing with amounts for actual, adjustments and as adjusted;
 - (5) "Income Statement" showing current income statement adjusted for financing including new interest, depreciation and taxes with amounts for actual, adjustments and as adjusted;
 - (6) "Source and Application of Funds and Capitalization" showing a statement of capitalization ratios after giving effect to the proposed financing, including 3 years of history and 3 years of forecast data;
 - (7) Resolution of the petitioner's stockholders, board of directors, partners or other governing body of petitioner, as appropriate, authorizing the proposed financing;
 - (8) Copy of the private placement memorandum for long term financing including any letter of commitment from a lender stating details of financing;
 - (9) Copy of the proposed promissory note and mortgage;
 - (10) Copy of terms of new common or preferred stock; and
 - (11) An original and 8 copies of the petition and exhibits.
- (c) By submitting or signing a Form F-4 petition, the persons submitting the form shall agree to comply with the certification requirement as set forth in (d) below.
- (d) Each utility shall provide in connection with a petition for authority to issue securities a signed certification which shall provide as follows:
- "The petitioner utility company believes and, therefore, alleges that the securities to be issued will be consistent with the public good and that it is entitled to issue said securities under RSA 369 for the purposes set forth in its petition."

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.12 F-8 Monthly Income Statement and Energy Report and Analysis of Electric Operating Revenues.

- (a) Each utility shall report its income earned and energy sold on form F-8 which the utility shall file with the commission each month.
- (b) Each utility with annual revenues exceeding \$10,000,000 shall, at the time it files the income earned and energy sold report required by (a) above, file a copy of the report with the office of the consumer advocate.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(c) A utility shall include on form F-8:

(1) A breakdown of revenue earned by class of customer, as follows:

- a. Residential;
- b. Commercial; and
- c. Industrial;

(2) A breakdown of kilowatt hours sold;

(3) An income statement;

(4) An electric energy summary of kilowatt hours generated by:

- a. Steam;
- b. Hydro;
- c. Internal combustion; and
- d. Total kilowatt hours generated;

(5) Kilowatt hours purchased; and

(6) Total kilowatt hours generated and purchased.

(c) A utility shall provide figures on each of the above for the following:

- (1) Totals for the current month;
- (2) Cumulative for the current year;
- (3) Cumulative for the same month last year; and
- (4) Cumulative for the prior year.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.13 Form F-22 Information Sheet.

(a) Each utility shall file Form F-22:

- (1) Annually; and

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- (2) Whenever any changes occur to the information included in the Form F-22 filing.
- (b) Each utility shall include the following on form F-22:
- (1) Name of utility;
 - (2) Person's name and address to receive annual report form;
 - (3) Person's name and address to receive the utility assessment fee notice; and
 - (4) The names and titles of the principal officers of the company.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.14 Annual Report, FERC Form No.1.

- (a) Each utility shall file with the commission on or before March 31 of each year one signed original and one electronic diskette copy of its completed Federal Energy Regulation Commission "Annual Report of Major Electric Utilities, Licensees and Others" form pertaining to its facilities.
- (b) Each utility with annual revenues exceeding \$10,000,000 shall, at the time it files the annual report required by (a) above, file a copy of the annual report with the office of the consumer advocate.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

Puc 308.15 E-5 Accident Reports.

- (a) Each utility shall report any accident to the commission by submitting an E-5 accident reporting form pursuant to Puc 306.06(h), (i) and (j).
- (b) Each utility shall include on form E-5 the following:
- (1) A designation as to whether the report is a 10 day report or a quarterly report;
 - (2) The date of the report;
 - (3) The name of the reporting utility;
 - (4) The date and location of the accident;
 - (5) An indication of whether the accident resulted in loss of service for an entire electrical substation;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- (6) A description of the cause of the accident;
- (7) A description of the extent of any property damage;
- (8) The name of the injured person;
- (9) The injured person's relationship to the utility, if any;
- (10) A description of the nature of injuries, to the extent known;
- (11) An indication of whether the accident involved electric contact;
- (12) An indication of whether any injury was fatal;
- (13) The date of death of any person, if applicable;
- (14) A previous report number, if applicable;
- (15) An indication, if known, of whether any pole located in the public right-of-way and/or any anchor(s) located in the public right-of-way supporting any pole involved in the accident were:
 - a. Licensed; and
 - b. Properly located;
- (16) If the location of any pole located in the public right-of-way and/or anchor(s) supporting any pole located in the public right-of-way and involved in the accident are other than as licensed, if known, diagrams of the locations of the pole and/or anchor(s):
 - a. As they are licensed; and
 - b. As they were actually located at the time of the accident;
- (17) A diagram of the accident, if necessary;
- (18) A police report of the accident, if available; and
- (19) The signature and title of the utility official filing the report.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6605, eff 10-21-97

PART Puc 309 FILING REQUIREMENTS FOR LONG RANGE PLANS FOR BULK POWER SUPPLY FACILITIES

Puc 309.01 Filing Requirements for Bulk Power Supply Facilities.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(a) Each utility shall submit to the commission each year by April 30, long-range plans for bulk power supply facilities, as defined in RSA 162-H:2, II.

(b) Each utility shall prepare and submit long-range plans for bulk power supply facilities:

(1) Pursuant to the requirements of RSA 162-H:17;

(2) By completing and submitting to the commission the form titled "Filing Guidelines for Bulk Power Supply Facilities Data"; and

(3) Which shall cover a period of at least 10 years but not more than 15 years.

(c) Each bulk power supply facility shall provide on the "Filing Guidelines for Bulk Power Supply Facilities Data" form:

(1) Form A, which shall describe projections in megawatts, for each year in the plan, for each of the following:

- a. System capability;
- b. Generation additions;
- c. System purchases;
- d. Sales to other systems;
- e. Capacity requirements;
- f. Total capability;
- g. Reserves; and
- h. Load forecasts;

(2) Form B, which shall describe, for proposed bulk power supply facilities with generation of 30 megawatts or greater, the following:

- a. The name of the unit;
- b. The unit number;
- c. The size of the unit in megawatts;
- d. The type of unit;
- e. The location of the unit;
- f. The start date of the construction schedule;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- g. The scheduled retirement date for the unit; and
 - h. A description of units scheduled for construction to begin within 5 years;
- (3) Attachment 1 to form B which shall provide a map or maps showing the location of existing plants and tentative sites planned or announced by utilities within a 200 mile radius of generating units listed on Form B;
- (4) Attachment 2 to form B which shall provide United States Geological Survey sheets showing the location of sites;
- (5) Attachment 3 to form B which shall provide one plan for each unit listed, showing the location of boundary lines of the site and the approximate location of each unit;
- (6) Attachment 4 to form B which shall provide a statement indicating the relationship of the planned site or route and facilities thereon to environmental values and describing how potential adverse effects on such values shall be lessened;
- (7) Attachment 5 to form B which shall provide a statement describing the utility's efforts to involve environmental protection and land-use planning agencies in their planning process so as to identify environmental problems at the earliest stage in the planning process;
- (8) Form C which shall detail long range plans for bulk power supply of transmission lines of 100 kilovolts or more as follows:
- a. City or town in which the line starts;
 - b. City or town in which the line ends;
 - c. Voltage which the line carries;
 - d. Length of the line in miles;
 - e. New route of the line in miles;
 - f. Length along the existing route in miles;
 - g. Proposed start date of construction;
 - h. Proposed completion date of construction; and
 - i. Signature of official of the utility submitting the form;
- (9) Attachment 1 to Form C which shall show the general location of the transmission line on the United States Geological Survey sheet;
- (10) Attachment 2 to Form C which shall contain a statement indicating the relationship of the planned site on route and facilities thereon to environmental values and describing generally how potential adverse effects on such values shall be lessened;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(11) Attachment 3 to Form C which shall provide a statement describing the utility's efforts to involve environmental protection and land-use planning agencies in their planning process so as to identify environmental problems at the earliest stage in the planning process;

(12) Form D, titled "Application for Certificate of Site and Facility for Generating Unit (30 Megawatts or More)" including:

- a. The date of the application;
- b. The name of the utility;
- c. The name of the unit;
- d. The size of the unit;
- e. The type of unit;
- f. The location of the unit;
- g. The proposed start of the construction;
- h. The proposed completion of construction;
- i. The method of cooling condenser discharge;
- j. The utility franchise area; and
- k. The signature and title of the official submitting the document on behalf of the utility;

(13) Form E, titled "Application for Certificate of Site and Facility for Transmission Lines (100 Kilovolts or More)", including:

- a. The date of application;
- b. The name of the utility;
- c. The name of the city or town where the transmission line will start;
- d. The name of the city or town where the transmission line will end;
- e. The voltage of the line;
- f. The length of the line in miles for:
 1. Total length;
 2. Distance along new route; and
 3. Distance along an existing route;

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

- g. Description of whether this is associated with a new or existing generating unit;
- h. Description of water crossings;
- i. The names of cities or towns through which the proposed line will run which are not in the utility's franchise area; and
- j. The signature and title of the official submitting the form on behalf of the utility.

(d) Each utility shall submit to the commission not less than 2 years before construction on the project shall start:

- (1) The Form D application for construction certificate required by (c) (12) above; and
- (2) The Form E application for construction certificate required by (c) (13) above.

(e) As to the application for construction certificate required by Form D described in (c) (12), the utility shall provide with its application a site plan showing boundary line locations and the location of the unit.

(f) As to the application for construction certificate required by Form E described in (c)(13) above, the utility shall provide with its application a United States Geological Survey sheet or sheets showing the proposed route of the transmission line.

(g) Each utility shall provide on Form A, Form B, Form C, Form D and Form E, as required by this section:

- (1) The signature of a utility official authorized to submit the respective form on behalf of the utility;
- (2) The title of the person signing the form; and
- (3) The date the form was completed.

(h) Each utility shall submit to the commission an original and 20 copies of each document required pursuant to this section.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6592, eff 9-30-97 (from Puc 310)

Puc 309.02 Effect of Restructuring. The commission shall grant requests for waivers of provisions of Puc 309 as necessary to implement the restructuring of the electric industry and to establish a competitive market for the sale of the electricity, consistent with applicable legislative and judicial mandates.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6592, eff 9-30-97 (from Puc 310)

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

PART Puc 310 RULES RELATIVE TO UTILITY ADVERTISING

Puc 310.01 Definitions.

(a) "Advertising" means the use by a utility of any media in order to transmit a message to the general public, or to such utility's consumers.

(b) "Controversial issue of public importance" means a case or controversy in which a utility is involved before a court, legislative body, or government agency, including the commission.

(c) "Institutional activity" means any act or practice conducted for the purpose of promoting the corporate image or goodwill of a particular utility or the utility industry in general.

(d) "Institutional advertising" means any advertising conducted for the purpose of promoting the corporate image or goodwill of a particular utility or the utility industry in general.

(e) "Least cost integrated resource plan" or "LCIP" means, in the case of an electric utility, those standards set forth in RSA 378:38 and a planning and selection process for new energy resources that evaluates the full range of alternatives, including new generating capacity, power purchases, energy conservation and efficiency, cogeneration and district heating and cooling applications, and renewable energy resources, in order to provide adequate and reliable service to its customers at the lowest system cost.

(f) "Political activity" means any act or practice conducted for the purpose of influencing public opinion with respect to legislative, administrative or electoral matters or with respect to any controversial issue of public importance.

(g) "Political advertising" means any advertising conducted for the purpose of influencing public opinion with respect to legislative, administrative, or electoral matters, or with respect to any controversial issue of public importance.

(h) "Promotional activity" means any act or practice conducted for the purpose of encouraging any person to select or use a service or increase usage of the service of a utility, to select, purchase, install or use any appliance or equipment designed to use such utility's service, or to use any other particular service of the utility.

(i) "Promotional advertising" means any advertising conducted for the purpose of encouraging any person to select or use a service or increase usage of the service of a utility, to select, purchase, install, or use any appliance or equipment designed to use such utility's service or to use any other particular service of the utility.

Source. #2011, eff 5-4-82; ss by #2912, eff 11-26-84; ss by #4999, eff 11-26-90; ss by #6381, INTERIM, eff 11-27-96, EXPIRED: 3-27-97

New. #6605, eff 10-21-97 (formerly Puc 311)

Puc 310.02 Recovery of Certain Expenses Prohibited. No utility shall recover, in any manner, from any person other than the shareholders or other owners of such utility any direct or indirect expenditure by such utility for promotional, political or institutional advertising, or promotional, political or institutional activities except as provided for in Puc 310.03.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

Source. #6605, eff 10-21-97 (formerly Puc 311)

Puc 310.03 Exempted Expenditures.

(a) For the purpose of Puc 310, the terms political advertising, promotional advertising, institutional advertising, political activity, promotional activity, and institutional activity shall not include advertising or activities which:

- (1) Inform electric consumers of or provide electric consumers with information or materials intended to result in energy conservation;
- (2) Are required by law, federal regulation or state rule, including advertising required under part 1 of Title II of the National Energy Conservation Policy Act;
- (3) Inform electric customers how they can improve efficiency in utilizing the utility's service;
- (4) Involve or relate to service interruptions, safety measures or emergency conditions;
- (5) Concern employment opportunities with such utility;
- (6) Provide any explanation of existing or proposed rate schedules or notifications of hearings thereon;
- (7) Are consistent with the utility's approved least cost integrated resource plan; or
- (8) Inform customers of the availability and sources of financial assistance.

(b) A utility shall not recover from its ratepayers more than 50% of costs provided for in the utility's approved least cost integrated resource plan.

Source. #6605, eff 10-21-97 (formerly Puc 311)

Puc 310.04 Prudence Review of Expenses. Puc 310 shall not restrict or limit the commission's power to disallow any expense as a charge to ratepayers which the commission finds to be unjust, unreasonable, excessive, unwarranted or imprudent pursuant to RSA 378.

Source. #6605, eff 10-21-97 (formerly Puc 311)

Puc 310.05 Reports Required.

(a) Each utility shall file an annual report with the commission on or before March 31 of each year listing and describing the advertising or activities for which the utility proposes recovery pursuant to Puc 310.02.

(b) Each utility with annual revenues exceeding \$10,000,000 shall, at the time it files the report of advertising expenses required by (a) above, file a copy of the report with the office of the consumer advocate.

(c) The report required by (a) above shall itemize the expenses incurred by type of advertising and activity and shall specifically delineate those expenditures for which cost recovery is sought.

NEW HAMPSHIRE CODE OF ADMINISTRATIVE RULES

(d) The report shall be included with the utilities' annual report to the commission filed in accordance with Puc 308.14.

(e) Each utility shall keep copies of all its advertising on file for inspection by the commission.

Source. #6605, eff 10-21-97 (formerly Puc 311)

Puc 310.06 Accounting.

(a) Each utility shall keep a record with respect to any advertising or activity, incurred directly or indirectly, referred to in Puc 310.02, of:

(1) Any expenditure incurred; and

(2) Any allocation methodology.

(b) Any advertising or activity referred to in Puc 310.02 shall bear its allocative portion of all expenses incurred. For example, the cost of a bill insert might not increase total postage expense; however, if the nature of the material is such that it is promotional, institutional or political, a portion of the postage expense shall be allocated to that advertising activity.

Source. #6605, eff 10-21-97 (formerly Puc 311)